

**CORPORATE CARD
APPLICATION
Salt Lake City, UT 84157**

JPMorgan Chase

P.O. Box 57510

EMPLOYEE INFORMATION

First Name Middle Initial Last Name

Business Address

City State Zip

Home Address

City State Zip

Home Phone Business Phone

Statement Mailing Address: Home Business D.O.B. (Month/Year)_____

Pass Phrase Social Security Number

***The University of Arizona does NOT require disclosure of Social Security Numbers. However, JPMorgan Chase requires your Social Security Number in order to issue you a Corporate Card.*

Answer

I accept the corporate (Travel) Card under the Following understanding:

The individual account can be used only for University of Arizona business related travel expenses, such as airfare, meals, hotels, car rentals, taxis and so forth. The card is NOT intended for personal use. Cardholder is responsible for full payment of all statement charges by the next billing statement. It is the responsibility of the individual cardholder to notify the appropriate personnel of lost or stolen cards and to properly dispose of their card upon termination. Cardholder charge privileges expire upon termination of University of Arizona employment.

Signature of Applicant Date

I confirm that the above named employee is required to travel on departmental business.

Signature of Approver – Business Office Date

Forward Application to Patty Taylor at:

**University of Arizona Procurement and Contracting Service
University Services Annex 300A
Tucson, AZ. 85721-0300**

The University of Arizona

Second Line of Embossing

Signature – Procurement & Contracting Services Date